

Board Of Funeral Service Examiners
Board Meeting
179 Summers Street, Suite 319
Charleston, WV 25301

December 10, 2019
1:00 p.m.

Members, Staff & Attorney Present: Eugene Fahey, President, Robert Fields, Rich Bischoff, Fred Kitchen, Bryan Nichols, John Valentine, Ronald Waybright, Linda Lyter, Executive Director, John McDowell, and Anthony Eates, Attorney

Guests Present: None

Call meeting to order at 1:00 by president of the board - Quorum established.

A motion is made by Bryan Nichols to approve the meeting minutes for October 28, 2019. Seconded by Rich Bischoff. Motion approved.

Complaints review: 2019-07. Stated it was closed.

Bob Fields makes a motion to dismiss and close complaint #2019-08. Seconded by Fred Kitchen. Motion approved.

Complaint # 2019-09 remains open pending any criminal case.

Lyter presented finance report to the board. Motion made by Rich Bischoff to approve the finance report. Seconded by Ron Waybright. Motion approved.

Lyter presented P-card report for November 2019. Motion made by John Valentine to approve the P-card report, Seconded by Bryan Nichols. Motion approved.

Lyter executive director report: Legislative update on status of required rules, potential savings of creating a multi-professional agency for some of the boards. Mailed the continuing education provider renewals. Lyter & Bowyer to complete annual reports. Grant was approved to attend meeting in February 2020. Discussed state exam review. Monthly invoices are paid and current. Discussed potential fee increases for the 2020 rule-making time period. Discussed inspections and possibility of hiring someone to replace Talbott.

Licenses signed by board members.

Next regular scheduled meeting to be held on February 12, 2019 at 12:00 p.m.

Motion made by John Valentine to adjourn meeting. Seconded by Fred Kitchen. Motion approved.