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STATE OF WEST VIRGINIA
Board of Funeral Service Examiners
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Board Meeting

December 14, 2022 @ 11:00 a.m.

1. Board meeting convenes and establish quorum
2. Re-review and approve amended June 17, 2022 minutes & approve October 13, 2022 minutes
3. Discussions with invited guest concerning complaints
4. Executive Session - Complaint Review - 2022-08, 2023-00, 2023-01, 2023-02, 2023-04, 2023-05, 2023-06 & possible new board initiated complaint(s)
5. Financial and P-card Reports for October & November, 2022
6. Executive Director's Report - Auditor's Seminar, ICFSEB meeting/grant (March 1-2, 2023), Office Manager's pay/hours
7. Office Manager's Report - FD Apprentice report, CE Audit, CE providers renewals, Reciprocity FD application
8. FD Requirement - Bachelor degree or Equivalent
9. Green Burial Funeral Home interest
10. New CE provider courses
11. Election of officers
12. Items of Interest / Board Member Concerns
13. Next Meeting Date
14. Adjourn Meeting
15. Licenses to be signed (page 2)

Licenses to be signed

Funeral Service License

1. Kelly J. Rollins

Apprentice - FS

1. Anna M. Berardinelli (re-issue)
2. Jerry L. Murphy
3. Stephen A. Ball
4. Devin T. Selmon

Apprentice-FD

1. Tyler S. Baldwin

LIC Change

1. Kingwood FH & Crematory

Funeral Home / Crematory

1. Henson & Kitchen FH &
Cremation Services

Crematory Operator

1. Michael D. Linkous
2. Bailey B. Glodowski
3. Timothy L. Povroznik

COURTESY CARD

1. Scott J. Kaminski