

WV Board of Funeral Service Examiners
179 Summers Street, Suite 319
Charleston, WV 25301
Board Meeting
November 17, 2020

1. Call Meeting to Order
2. Quorum Established
3. Review and approval of board meeting minutes for September 22 and work session meeting for October 13, 2020
4. Complaint Review - Executive Session
 - A. 2020-02
 - B. 2020-09
 - C. 2021-00
 - D. 2021-04
 - E. 2021-05
 - F. 2021-06
5. Reinstatement of Licensees 1:00 p.m.
 - A. Thayer Smith, Crematory Operator
 - B. Brian Jarrett, LIC, Preston Funeral Home
6. Executive Director's Report: Purchased Laptop, Phone & Lines Update and Annual Licensing Board Training
7. Financial Report & P-Card Report for September & October 2020
8. Office Manager's Report: Legislative and Database Update
9. Registered Apprenticeship Programs and Conference Training - JM
9. Volunteer Request - Melissa Cyfers
10. Continuing Education Courses for Approval:
 - A. Regulatory Support Services:
 - OSHA - On Target: Hitting the Bullseye with OSHA Workplace Safety - 3 hrs.
 - FTC Are Changes in the Horizon - 1 hr.
 - Funeral Service in a Pandemic - 1 hr.
 - OSHA Enforcement: Method to the Madness - 1 hr.
 - B. Web CE
 - Modern Funeral Home Mgt. - 3 hrs.

11. Board Member Concerns
12. Licenses to be Signed
13. Schedule Next Meeting
14. Adjourn Meeting

APPRENTICE
DAVID DEAL

FUNERAL SERVICES
WILLIAM HYNDRICH
HANNAH RIGGLE
PHILLIP SHREWSBURY, II
CATHERINE SMITH

CREMATORY OPERATORS
DAVID BURGESS
ADAM SADLER

FUNERAL HOME
KIMES FUNERAL HOME