

WV Board of Funeral Service Examiners  
179 Summers Street, Suite 319  
Charleston, WV 25301  
Board Meeting  
March 9, 2021

1. Board meeting convenes and establish quorum
2. Review and approval of board meeting minutes of January 20, 2021
3. Complaint Review - Executive Session
  - A. 2020-02
  - B. 2021-07
  - C. New
  - D. Funeral Home Renewal Matter
4. 1:00 PM - Meet with Wayne Johnson
5. Executive Director Report: CE Broker, Legislation, Office Lease, The Conference 2021 Annual Mtg, CE Seminar and FY 2022 Budget
6. Financial Report & P-card Report for January and February, 2021
7. Office Manager's Report: Legislative Rules, P-card Policy, Archive of files, Answering Service, Apprentice, Searchable Database
8. Exam Committee Update
9. Next Meeting Date
10. Signing of License
  - Funeral Directors
    1. Jordan M. Fields
  - Crematory Operators
    1. Susan M. Morris
    2. Jeromy C. Dove
    3. Robert Lee Johnson, III
  - Funeral Homes
    1. Kittle Family Funeral Home
    2. Ingram Funeral Home
    3. Colonial Funeral Home
  - OIC Changes
    1. Affordable Cremations of WV - Hurricane
    2. Affordable Cremations of WV - South Charleston
11. Adjourn