

WV Board of Funeral Service Examiners
179 Summers Street, Suite 319
Charleston, WV 25301
Board Meeting
May 18, 2021 @ 12:00 p.m.

1. Board meeting convenes and establish quorum.
2. Review and approval of board meeting minutes for March 9, 2021
3. Complaint Review: 2020-02 2021-09
 2021-07 New Complaint
 2021-08

Executive Session: Re: Complaints

4. Executive Director's Report: to include Licensee In Charge (LIC) Safety Committee minutes approval, Defensive Driving & Confidentiality discussion, Legislative Rule changes for FY 2022 to include Series 4 Procedural Rule update, Re: LRR exam, etc. & BHAD Office Relocation
5. Financial & P-Card Reports for March and April 2021. Discussion and approval of license fee increases
6. Apprentice discussion - Mortuary School, College Credits, Preceptor (1 preceptor 2 facilities) Request for 6th year: Burgess, II, Collins & Mayle
7. Office Manager's Report: to include FY 2021 Legislative Rules, Searchable Database, renewals, CE Audit & Emergency Rule
8. Crematory Operator Certification Program - Rob Kimes
9. Items of Interest & Board Member Concerns
10. Exam Committee Report – Review & Implementation for LRR Exam
Executive Session
11. Next Meeting Date
12. Licenses to be Signed on page 2
13. Schedule next meeting.
14. Adjourn meeting.

Funeral Directors

Crematory Operators

Apprentice

Amanda McClure
David S. Delawder

Sarah N. Bender

Funeral Homes

Collins Funeral Home
R.C. Jones Funeral Home

LIC/OIC Changes

Rachel Dotson
Grant Hasting

Sean Maier

Scott Rogers *

Courtesy Cards

Richard M. Olechowicz