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STATE OF WEST VIRGINIA
Board of Funeral Service Examiners
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Board Meeting

February 7, 2023 @ 11:00 am

1. Board meeting convenes and establish quorum
2. Approve December 14, 2022 minutes
3. Reinstatement of Crematory Operator
4. Executive Session - Complaint Review - 2023-01, 2023-02, 2023-04, 2023-06 & Possible new complaints
5. Financial and P-card Reports for December 2022 and January, 2023
6. Executive Director's Report - Legislative Update (Interlock & Apprentice fee), Annual Report, MOU (Landscape Architects), Model Disposition Standards
7. Office Manager's Report - CE Providers renewal report, Anticipated revenue report for 2023 renewals, Web page update, OT MOU
8. Courtesy Card requirements - surrounding states,
9. Items of Interest / Board Member Concerns
10. Next Meeting Date
11. Adjourn Meeting
12. Licenses to be signed (page 2)

Licenses to be signed

Funeral Service License

1. Jami B. Nunley
2. Casandra R. Starcher
3. Amanda Lambert*

Apprentice - FS

1. Roshelle T. Griffith
2. Annabelle K. McCombs
3. Jacob S. Riley
4. Emmilou Lindsay
5. Hannah C. Rice
6. Shannon E. Smith

Apprentice-FD

LIC / OIC Change

1. Vaughn-Kimes FH
2. Haven of Rest
3. C, P & J FH

Funeral Home / Crematory

1. Smith FH & Cremation Care
2. Good Shepherd Mortuary
3. Bollinger Funeral Home

Crematory Operator

1. Adam Sadler (re-issue)**
2. Hannah C. Rice
3. Jordan L. Fenner

Courtesy Card

1. Stephanie C. Lester

* - Recently married

** - Never received (USPS)