

WV Board of Funeral Service Examiners  
179 Summers Street, Suite 319  
Charleston, WV 25301  
Board Meeting  
February 12, 2020 @ 12:00 p.m.

1. Board meeting convenes and establish quorum.
2. Review and approval of board meeting minutes for December 10, 2019
3. Complaint review:   2019-07                               2020-02  
                              2019-09                               2020-03  
                              2020-00                               2020-04  
                              2020-01                               2020-05  
  New complaint
4. Exam review - Jorge Rodriquez
5. Financial report - LL
5. P-card report for December 2019 and January 2020 - KZ
6. Executive director's report: to include legislative update.
7. Inspection Report - JM
8. Data Base Presentation - GB
9. Licenses to be signed

**Apprentices:**

Sandra D. Slivka  
Adam Trzicak

**Crematory Operators:**

Andrew Reger

**Funeral Directors:**

James E. Brogan  
Rachel J. Harris  
Sarah k. St. Clair  
Jordan B. Williams  
James R. Woods, Jr.

**Funeral Homes:**

Schuetz Funeral Home & Cremation Srv., LLC  
Sunset Funeral Home - LIC updated for  
Matthew Reed

8. Schedule next meeting.
9. Adjourn meeting.