

WV Board of Funeral Service Examiners
179 Summers Street, Suite 319
Charleston, WV 25301
Board Meeting
January 20, 2021 @ 12:00 p.m.

1. Board meeting convenes and establish quorum.
2. Review and approval of board meeting minutes for November 17, 2020.
3. Complaint Review - Executive Session
2020-02 2021-06
2021-00 2021-07
2021-05

1:00 Wayne Johnson – LIC Barlow & Bonsall Funeral Home

4. Executive Director Report: Personnel Matter, Answering Service, Communication from Licensees, Apprenticeship Preceptor Letter, FTE & Courses for 60 Hour Credit.
5. Financial Report & P-Card Report for November & December 2020
6. Office Manager Report: Crematory Operator Certification, COVID-19 Vaccine Update, Records Retention & Disposal Policy, Legislative Update, Online Database Update & Annual Report
7. Exam Committee Report to include Volunteer Update
8. Postage Meter Equipment Lease: Potential Change of Vendor
9. Memorandum of Understanding – Mortuary Schools & Board Board Member Concerns
10. Board Member Concerns
11. Licenses to be Signed

Apprentices:

Denise K. Howdershelt
Sarah N. Ross

Crematory Operators:

Stephanie A. Foster
Gary Len Burley
William Mark Fox
Nathan Wade Hawes

Crematories:

N/A

Funeral Directors :

Michaelyn S. West
Logan McCoy
Victoria F. Bartlett
Mary E. Dindal

Funeral Homes:

Beard Mortuary
Tyler Mountain Funeral Home
Tyree Funeral Home (2 locations)
Kimes Funeral Home
Taylor, Vandale & Casto Funeral Home
Furbee Funeral Home

Courtesy Card:

Herbert Walker

12. Schedule next meeting.

13. Adjourn meeting.