



### FOURTH QUARTER APPRENTICE EVALUATION

Apprentice's Name: \_\_\_\_\_ AFD: \_\_\_\_\_ AE: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Funeral Home: \_\_\_\_\_

1. Please estimate the amount of the Apprentice's time during an average work week spent in each of the following areas:

A) First Calls/Removals	%
B) Driving of Vehicles	%
C) Assisting in Funeral Arrangements	%
D) Funeral Services (Visitations, Services, etc.)	%
E) Administrative Duties (Filing Death Certificates, paperwork, etc.)	%
F) Maintenance (Explain)	%
G) Other Duties (Explain)	%

*Total 100%*

2. Now that the Apprentice has completed the one year apprenticeship, how would you rate the Apprentice's knowledge and proficiency on a scale of 1-10: (1-Unsatisfactory, 10-Excellent). In addition, please comment on each area.

<i>AREA OF KNOWLEDGE AND PROFICIENCY</i>	<i>Rating (1-10)</i>
A) Anatomy	
B) Restorative Art	
C) Safety and Sanitation	
D) Embalming Techniques	

3. Is this apprentice ready for licensure? Why or Why Not?

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**4. Please comment on any aspect of the apprenticeship program that needs to be strengthened.**

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**I certify that this is an accurate report on the progress of the above-named Apprentice and has been prepared without consultation with the Apprentice.**

\_\_\_\_\_  
**Signature of Preceptor**

\_\_\_\_\_  
**Date**