

West Virginia Board of Funeral Service Examiners
BOARD MEETING
June 6, 2017

A quorum of the Board being present, the meeting was called to order at 1:00 p.m. by Ira Handley, President. Members in attendance were Robert Fields, Connie Grisell, John Taylor, Keith Kimble, and Bill Davis. Non members present was Regina Anderson, Executive Director, Constance Sloan and Mark Weiler, Assistant Attorney General.

On motion by Connie Grisell, seconded by Bill Davis, the Minutes of the February 7, 2017 meeting were unanimously approved.

Bill Davis moved that the PCard expenses for January 2017 through May 2017 be approved. The motion was seconded by John Taylor and the members voted unanimously to approve the same.

On motion of John Taylor, seconded by Keith Kimble, the Financial Reports for January 2017 through May 2017 were unanimously approved.

On motion of John Taylor, seconded by Connie Grisell, the Board voted unanimously to enter into a 36 month lease with Compton Office Machine Company for a new Sharp copier.

On motion of Keith Kimble, seconded by Connie Grisell, pursuant to WV Code §6-9A-4b(2)(A) the Board voted unanimously to go into executive session to discuss recommendations by the complaint committee. Keith Kimble moved to return to public session, seconded by Connie Grisell.

On motion of Keith Kimble, seconded by Bill Davis, the Board voted to accept the recommendations of the Complaint Committee as follows:

Complaint 2016-05 (Casdorph & Curry Funeral Home and Michael Hartwell, LIC). The complaint is dismissed as there is no violation of the Funeral Service Act. The Board directed the Executive Director to send a letter to Mr. Hartwell advising him that in the future he is to respond to the Board in a timely manner to any complaint filed with the Board.

Complaint 2016-08 (Barlow-Bonsall Funeral Home and Wayne Johnson, LIC). The Board finds that the funeral home acted in an unprofessional manner in the handling of the remains of the deceased. The Executive Director is to send Wayne Johnson a letter stating that this is the second time he has failed to respond in a timely manner (no response was ever made to this complaint) which is unacceptable. Should this happen again, the Board will consider taking disciplinary action.

Complaint 2016-09 (Simons-Coleman Funeral Home and Susan Mace). This complaint is dismissed as there is no violation of the Funeral Services Act.

Complaint 2017-01 (Bradley Mayle). The Board finds that the funeral director acted in an unprofessional and disrespectful manner in his conversation with the Medical Examiner's Office. Further, the funeral director's failure to respond to the complaint with the Board is unacceptable and should this happen again the Board will consider disciplinary action.

Complaints 2017-02 and 03 (Lobban Funeral Home and Sarah Lobban) These complaints were consolidated as 2017-02 is incorporated in 2017-03. The Executive Director is to send the funeral director a letter giving her thirty (30) days from the date of receipt of the letter to complete and file the three (3) death certificates which are the subject of the complaint. Failure to comply with this letter will result in disciplinary action.

Licenses were signed for the following:

Funeral Directors:

John E. Barton (Duplicate)
Christopher Jason O'Dell
Logan T. Phillippe

Apprentices:

Amanda J. Mohney
Courtney M. Otte
Cody R. Rice
Phillip L. Shrewsbury, II
Michael D. Hurtado
Travis W. Riddle

Courtesy Cards:

Amanda A. Kee
Travis L. Nesselrodt

Crematory Operators:

Robert D. Mongold
Benjamin J. Stevens

Funeral Homes:

Morgan Funeral Home, Inc.
(New owner - Richie Holliday)

Klingel-Carpenter Funeral Home
(Purchased by Tim Carpenter)

The date for the next meeting of the Board will be set at a later date in July.

On motion of John Taylor, seconded by Robert Fields, the Board voted unanimously to adjourn.

Executive Director

Board President