

West Virginia Board of Funeral Service Examiners
BOARD MEETING
February 7, 2017

A quorum of the Board being present, the meeting was called to order at 1:00 p.m. by Ira Handley, President. Members in attendance were Robert Fields, Connie Grisell, John Taylor, Keith Kimble, Bill Davis and Sarah Lobban. Non members present were Regina Foster, Executive Director, and Mark Weiler, Assistant Attorney General.

On motion by John Taylor, seconded by Robert Fields, the Minutes of the September 27, 2016 meeting were unanimously approved.

Connie Grisell moved that the PCard expenses for October 2016 through December 2016 be approved. The motion was seconded by Robert Fields and the members voted unanimously to approve the same.

On motion of Bill Davis, seconded by Connie Grisell, the Financial Reports for October 2016 through December 2016 were unanimously approved.

On motion of Keith Kimble, seconded by Sarah Lobban, payment for the dues to WV Association of Licensing Boards was unanimously approved.

On motion of John Taylor, seconded by Bill Davis, pursuant to WV Code §6-9A-4b(2)(A) the Board voted unanimously to go into executive session to discuss recommendations by the complaint committee. Robert Fields the Board attorney about his need to be recused and to leave the room for discussions on Complaints 2016-04 and 2016-10. John Taylor moved, seconded by Bill Davis to return to public session to discuss the matter. Mr. Weiler advised Mr. Fields that he should leave the room for those two cases.

On motion of John Taylor, seconded by Sarah Lobban, the Board then proceeded to go into executive session for discussion of Complaint recommendations. Mr. Fields was present for Complaints 2016-03 and 2016-11 but left the room for discussion of Complaints 2016-04 and 2016-11.

On motion of Keith Kimble, seconded by Connie Grisell, the Board returned to public session.

Complaint 2016-03 (Barlow Bonsall Funeral Home): On motion of Bill Davis, seconded by Keith Kimble, the Board voted to dismiss the complaint as no probable cause was found that a violation of the Funeral Service Examiners Act occurred, but that the Director send the funeral home a letter stating that during the review it became apparent that the funeral home needed to institute better record keeping practices which may help to avoid such situations in the future and that they be reminded to send responses to the Board relating to complaints in a timely manner.

Complaint 2016-2016-04 (Brown Funeral Home): The complaint in this matter was withdrawn. On Motion of Bill Davis, seconded by Keith Kimble, the Board voted to dismiss the matter, no probable cause having been found. Robert Fields did not participate in any discussion or vote on this matter.

Complaint 2016-10 (Rosedale Funeral Home): Complainant, by their attorney, withdrew the case noting that a settlement of \$7500 had been received. On motion of Bill Davis, seconded by Sarah Lobban, the Board voted to dismiss the matter as no probable cause was found. Robert Fields did not participate in any discussion or vote on this matter.

Complaint 2016-11 (Gregory Martin Funeral Home): On motion of Bill Davis, seconded by Sarah Lobban, the Board the Board voted to dismiss the matter, no probable cause having been found.

On motion of Sarah Lobban, seconded by Bill Davis, the Board went into executive session pursuant to W. Va. Code § 6-9A-4, for the purpose of discussing pending litigation.

On motion of Robert Fields, seconded by Sarah Lobban, the Board voted to return to public session.

On motion of John Taylor, seconded by Robert Fields, the Board voted to dismiss the complaint against Zivo Walkup.

Licenses were signed for the following:

Funeral Directors:

Kayla Ann Beatty
Codi V. Cabrera
Andrew J. Reger

Apprentices:

Larry R. Sanders
James E. Davidson, II
Joshua T. Horig
Jordan M. Field
Lori A. Mersing
Tyler Mounts
Brett D. Rogers

Courtesy Cards:

Laura S. Neal
Karen R. Carter

Crematory Operators:

Samuell N. Brown
Connie Jean Jones
Douglas C. Sensel
Ellen F. Sensel
Jeremy P. Peck

Funeral Homes:

Huntington Mortuary Service
Mid-Ohio Valley Cremation Society
Stump Funeral Home and Cremation, Inc.
(Main and Branch licenses)

Crematories:

Unity Crematory
Mountain State Crematory, LLC

The date for the next meeting of the Board was set for June 6, 2017 at 1pm.

On motion of Bill Davis, seconded by Sarah Lobban, the Board voted unanimously to adjourn.

/s/ Regina J. Anderson
Executive Director

/s/ Ira Handley
Board President