

West Virginia Board of Funeral Service Examiners
BOARD MEETING
JUNE 14, 2016

The meeting was called to order at 10:00 a.m. by Ira Handley, President. Members in attendance were Robert Fields, Connie Grisell, John Taylor, Keith Kimble, and Bill Davis. Present by telephone conference was Sarah Lobban. Non members present were Regina Foster, Executive Director, Amanda Legg, Administrative Assistant, and Mark Weiler, Assistant Attorney General.

John Taylor moved that the third paragraph of the Minutes of the February 9, 2016 meeting be amended as follows:

At this time some members of the WVFDA entered the meeting room and disrupted the proceedings. Some of the members began verbally expressing objections concerning matters not on the agenda. None had requested to address the Board prior to the commencement of the meeting. The President stated that the complaint committee decisions and budget matters would be continued to a later date.

On motion of Bill Davis, seconded by John Taylor, the Minutes were approved unanimously as amended.

The Minutes for March 4, 2016 and March 18, 2016 were unanimously approved on motion of Bill Davis, seconded by John Taylor.

The P-Card reports were unanimously approved on motion of Connie Grisell, seconded by Keith Kimble.

The Financial reports for January through May, 2016 were unanimously approved on motion of Bill Davis, seconded by Sarah Lobban.

On motion of Bill Davis, seconded by Bob Fields, the Board voted unanimously to dismiss Complaint 2016-01 against Raynes Funeral Home as there is no violation of the Funeral Service Examiners Act. The Board further accepted the recommendation of the Complaint Committee to allow it to enter into a Consent Agreement in Complaint 2016-02.

On motion of John Taylor, seconded by Robert Fields, the Board unanimously approved the adoption of the following resolution:

RESOLVED: That any communication from a House or Senate Committee which requires an answer or personal appearance on behalf of the Board will be communicated to the Board Members as soon as possible after such communication by email or telephone and if a personal appearance on behalf of the Board is required by any Legislative Committee, the same will be attended by the Board President.

On motion of Connie Grisell, seconded by Bob Fields, the Board voted unanimously to go into Executive Session. The Board was advised by that the item "Budget assessment and adjustments - Continued from March 4, 2016, was not appropriate for Executive Session and on motion of Keith Kimble, seconded by Sarah Lobban, the Board voted to return to public session.

The Board then moved to the election of officers. On motion of John Taylor, seconded by Bill Davis, the Board unanimously elected Ira Handley to continue as its President.

On motion of Sarah Lobban, seconded by Bill Davis, the Board unanimously elected Keith Kimble to continue as Secretary of the Board.

The matter of background checks for apprentices and possibly other licensees was discussed and the Executive Director is to follow up on that matter.

The Board was advised that the inspector was not making telephone calls prior to routine inspections and the Executive Director stated that she would follow up on the matter.

The President then called for a Special Meeting to be held by conference call on July 12, 2016, at 10:00am for the purpose of making a decision on the elimination of a personnel position.

On motion of Bill Davis seconded by Keith Kimble, the Board voted unanimously to adjourn.

Executive Director

Board President