

Eugene T. Fahey, President  
Robert C. Fields, Secretary



Eric B. Nichols  
Ronald D. Waybright  
Richard Bishoff  
Frederick H. Kitchen  
Paul R. Mateer

Linda Lyter, Executive Director  
Grady M. Bowyer, Office Manager  
Alice T. Long, Receptionist

(304) 558 0302 Tele  
(304) 558 0660 Fax

**STATE OF WEST VIRGINIA**  
**Board of Funeral Service Examiners**  
179 Summers Street, Suite 319  
Charleston, WV 25301

wvfuneralboard@wv.gov  
<https://wvfuneralboard.wv.gov>

May 17, 2024  
Board Meeting @ 11:00 am

1. Board meeting convenes and establish quorum
2. Approve March 26, 2024 board meeting minutes
3. Web Page discussion
4. Executive Session - Complaint Review - 2024-01, 2024-07 & False Advertising Complaint
5. Financial and P-card Reports for March & April 2024
6. Executive Director's Report - Emergency Rule filing
7. Office Manager's Report - LIC/CO report,
8. Western Pennsylvania FD Association - CE course approval
9. Discussion of requiring CO permits & Pre-Need for license renewals for LIC's
10. Discussion of LIC listing on web pages
11. Items of Interest / Board Member Concerns
12. Next Meeting Date June 10, 2024 @ Oglebay
13. Adjourn Meeting
14. Licenses to be signed (page 2)

Funeral Service License

1. Jennifer Hardman
2. Annabelle McCombs

Funeral Director

1. Alishah Hardway

Crematory Operator

1. Frank Gonchoff
2. Mary Dindal
3. Cameron Workman
4. Haleigh Wildesen
5. Jonathan R. Dye

Apprentice FS

1. Crystal Randall
2. Haleigh Wildesen
3. Ella Dietrich
4. John Stephenson
5. Sarah Redmond

Funeral Home

1. Schultz FH & Cremation Srv

Crematory

1. FH Cremation Srv \*

\* - Mailed to Gene