



Linda Lyter, Executive Director  
Grady M. Bowyer, Office Manager  
Alice Long, Receptionist

(304) 558 0302 Tele  
(304) 558 0660 Fax

STATE OF WEST VIRGINIA  
Board of Funeral Service Examiners  
179 Summers Street, Suite 319  
Charleston, WV 25301

wvfuneralboard@wv.gov  
www.wvfuneralboard.com

### Board Meeting

October 13, 2022 @ 11:00 a.m.

1. Board meeting convenes and establish quorum
2. Re-review and approve amended June 17, 2022 minutes
3. Review and approval of minutes - Emergency meeting August 15, 2022 and August 22, 2022 regular meeting
4. Executive Session - Complaint Review - 2021-07, 2022-03, 2022-07, 2022-08, 2022-11, 2023-00, 2023-01, 2023-02, 2023-03, 2023-04, 2023-05, PENDING
5. Financial and P-card Reports for August & September, 2022
6. Executive Director's Report - Legislative update, Auditor's Seminar Questions (11/1)
7. Office Manager's Report - FD Apprentice report, CE Audit,
8. Funeral Director Only Reciprocity Apprenticeship requirements
9. New CE Provider
10. International Conference meeting (March 2023)
11. Items of Interest / Board Member Concerns
12. Next Meeting Date
13. Adjourn Meeting
14. Licenses to be signed (page 2)

**Licenses to be signed**

**Funeral Service License**

1. Scott Kittle (Duplicate)

**Apprentice - FS**

1. Simone D. Beyer
2. Jessica L. Whitacre
3. Shauna L. Kirkendoll
4. Kyle R. Stephenson
5. Cameron B. Workman
6. Anna M. Berardinelli

**Apprentice-FD**

1. Camden C. Barnette
2. Frances Quesenberry
3. Audra Jane Devins
4. Gregory L. Hudson
5. Alishah V. Hardway

**LIC Change**

1. Lambert-Tatman FH

**Funeral Home / Crematory**

**Crematory Operator**

1. Shauna L. Kirkendoll
2. Troy D. Christman
3. Paul Muth, II