

West Virginia Board of Funeral Service Examiners  
BOARD MEETING  
September 27, 2016

A quorum of the Board being present, the meeting was called to order at 1:00 p.m. by Ira Handley, President. Members in attendance were Robert Fields, Connie Grisell, John Taylor, Keith Kimble, and Bill Davis. Present by telephone conference was Sarah Lobban. Non members present were Regina Foster, Executive Director, and Mark Weiler, Assistant Attorney General.

On motion of Connie Grisell, seconded by Keith Kimble, the minutes for June 14, 2016 were approved unanimously. It was noted that the Special Meeting scheduled for July 12, 2016 was canceled.

On motion of Bill Davis, seconded by Sarah Lobban, the Board unanimously approved the Pcard expenses for May 2016 through September 2016.

On motion of John Taylor, seconded by Keith Kimble, the Financial Reports for June 2016 through September 19, 2016 were unanimously approved.

On motion of Connie Grisell, seconded by Keith Kimble, payment for the dues to The International Conference was unanimously approved.

On motion of Keith Kimble, seconded by John Taylor, the Board voted unanimously to once again split the state into north/south regions and hire Mike Talbott as the second inspector. The salary allotted for inspector will be split evenly resulting in no additional budget increase.

The discussion of fees for surrounding states was discussed and it appears that West Virginia fees are in line with those states and therefore no action is needed at this time.

On motion of Keith Kimble, seconded by John Taylor, pursuant to WV Code §6-9A-4b(2)(A) the Board voted unanimously to go into executive session to discuss recommendation by the complaint committee as it relates do disciplinary action. On motion of Keith Kimble, seconded by Robert Fields, the Board voted unanimously to return to public session.

In Complaint 2016-D-001, Robert Fields, seconded by Sarah Lobban, the Board voted unanimously to authorize the Complaint Committee to enter into an agreement with a licensee relating to treatment for mental health and other related issues. The motion was seconded by Sarah Lobban and unanimously carried.

In Complaint 2016-D-002, on motion of Robert Fields, seconded by Bill Davis, the Board voted unanimously to bring charges against Chad Harding based on the default judgment entered in Federal Court which indicates that he acted in an unprofessional and fraudulent manner.

Licenses were signed for the following:

Apprentice:

Joshua A. Barefield  
David L. Burgess, II  
Hannah C. Carpenter  
John D. Crockrel  
Jeffrey DeWitt  
Benjamin S. Mayle  
Matthew J. Morgan  
Olivia Mounts  
Catherine A. Smith  
Sarah K. St.Clair

Crematories:

Brown Cremation Service, Inc.  
Poling-St.Clair Funeral Home

Funeral Director:

Hugh Nicholas Barb (duplicate)  
John G. Kelly  
Randelle Rennecker  
Stacey Vallarta

Funeral Homes:

Evans-Calfee Funeral Services, LLC  
Pineville  
Evans-Calfee Funeral Services, LLC  
Oceana

The date for the next meeting of the Board was set for February 7, 2017 at 1pm.

On motion of Bill Davis, seconded by Keith Kimble, the Board voted unanimously to adjourn.

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Executive Director

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Board President