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STATE OF WEST VIRGINIA
Board of Funeral Service Examiners
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Board Meeting

April 7, 2022 @ 11:00 a.m.

1. Board meeting convenes and establish quorum
2. Review and approval of minutes - February 3, 2022 meeting
3. Executive Session - Complaint Review
2022-00 2022-01 2022-03 2022-04 2022-05 Potential new
complaints (LIC, Advertisement, Death certificate, Business card)
4. Financial and P-card Reports for February & March, 2022
5. Executive Director's Report - Legislative Update (SB334 & HB4647) & Examination Review
6. Office Manager's Report - CE Broker start (2/14), CE Broker Sign-ups, Renewal Start Date (May 16th), Series 4 revision (send with renewals), Apprentice renewals (6th year)
7. Reciprocity for Apprentice Funeral Director (Gene), Application & Fee
8. Inspector Reports - Introduction and Reports
9. Approval of Funeral Establishments (CPJ FH, Roselawn FH & Kingwood FH)
10. Signing of Death Certificates (Rich)
11. Items of Interest / Board Member Concerns
12. Next Meeting Date
13. Licenses to be signed (page 2)
14. Adjourn Meeting

Licenses to be signed

Funeral Service License

1. Jasmine M. Oliver

Apprentice

1. Rena Runyon
2. Ethan B. Umstead
3. Savanna A. Morgret
4. Genie M. Sours
5. Craig L. Matheny
6. Patrick J. Parker

Crematory Operator

1. E. Bryan Nichols
2. Patrick J. Parker
3. Brett D. Hoppie
4. Kevin D. Carpenter
5. Edward N. Lowther
6. Robert W. Eddy
7. Michaelyn S. West
8. Donald L. Tanner
9. Jeffrey D. Spencer
10. Jonathan A. Sigman
11. James W. Casto, III
12. Gregory A. Douglas
13. Kelsey J. Husoveck

LIC Change

1. Shaffer Funeral Home
2. Kepner Funeral Home
3. Kepner Funeral Home

Funeral Home

1. Cunningham-Parker-Johnson FH
2. Roselawn FH & Cemetery
3. Kingwood FH & Cemetery

Courtesy Card